

Unapproved
Ruthven-Ayrshire Board of Education
Regular Monthly Meeting Minutes
Monday, August 10, 7:00 PM
Room 214 - Board Room
6:30 p.m. - Board Building Tour

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Andrew Woiwood, and Kelli Harmon. Also in attendance were the AEA and staff. Absent: Tracy Enderson.

All motions were unanimous unless otherwise noted.

- I. Call to Order and Pledge of Allegiance** - President Sikora at 7:00 p.m.
- II. Review of District Mission Statement** - Sikora
- III. Approve Agenda** - Motion by Meyer to approve the agenda; second Conlon.
Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Board Learning - 5x5** - None
- VI. Communications**
 - 1. Citizens or organizations in attendance.** - None
 - 2. Received through the mail.** - None
 - 3. Through Board Members** - None
- VII. Business & Action Items**
 - 1. Consent Items:** Motion made by Malm to approve the consent items. Second by Long.
Motion carried.
 - a. Minutes** - July Minutes are approved as is.
 - b. Approval of bills/claims.**
 - c. Financial Reports** - Presented by Dowd of AEA.
 - d. Activity Calendar for September** - Friday, Sept. 4th there is a 2:30 p.m. early out.
 - e. Field Trips**
 - 1. 3rd Grade to the Spencer Clay County Fair to learn about agriculture.
 - 2. October 2nd, Farm Safety - Emmetsburg Fairgrounds - 1st and 2nd Grade
 - 2. Personnel** - Motion by Conlon to approve the resignation of Chris Oleson as the Junior Class Sponsor. Second by Meyer. Motion carried.
Motion by Conlon to approve the contract for Alyssa Enderson as PK-12 Secretary. She will start Sept. 7th. Second by Long. Motion carried.
Motion by Malm to approve the contract for Kristina Kerr as Junior Class Sponsor. Second by Long. Motion carried.
Motion by Conlon to approve the contract for Cody Dyhrkopp as Junior High Volleyball Coach. Second by Long. Motion carried.

3. Course Approval - 2015-2016 - Motion by Conlon to approve the courses offered and the length of the school day as presented. Second by Meyer. Motion carried.

4. Appoint Hearing Officers - 2015-16:

- Discrimination, Affirmative Action, Multicultural/Non-Sexist, Title IX, Hot Lunch Hearing, Fees Hearing -Superintendent
- Hot Lunch Screening - Board Secretary
- Level 1 Employee Abuse - PK-12 Guidance Counselor
- Level 1 Employee Abuse - Alternate - Superintendent
- Level 2 Employee Abuse - Palo Alto County Sheriff's Department
- Grievance Hearing Officer - Level 1 - Principal - Level 2 - Superintendent
- Homeless Liaison - Guidance Counselor
- Equity Coordinator - Guidance Counselor
- 504 - Guidance Counselor

Motion was made by Malm to approve the appointment of the Hearing Officers as presented. Second by Long. Motion carried.

5. Service Learning Handbook - Motion was made by Meyer to approve the Service Learning Handbook. Second by Conlon. Motion carried.

6. Open Enrollment - Motion by Malm to approve the Open Enrollment of Ingrid Gustafson, Kindergarten to Emmetsburg. Lucas, 2nd Grade, Jeremy 8th Grade, and Ryan Girres, 1st Grade to Graettinger. Second by Long. Motion carried.

7. EMC Insurance Update - Motion by Meyer to approve the EMC Insurance Policy with a cost of \$62,145. Cost is due to the increase in Worker's Compensation, Property and Automobile. It will be paid from the Management Fund. Second by Long. Motion carried.

VIII. Recognition of Staff and Students

A. Good News Sharing -

Congratulations to those students who made All-Conference in Softball and Baseball. Also Congratulations to Mrs. Kirk for winning the Community Grant of \$600.00 from Walmart.

Mr. Josephson - 5-12 Principal

1. The 2015 School Administrator's Conference provided an opportunity for me to refocus and charge up for the new school year. The theme was "The Power of Synergy" which relates to working together to create a whole that is greater than the individual parts. The focus was on how administrators can do a better job of helping teachers and staff feel included and empowered and making them more valuable members of the team.
 - a. The focus of the breakout sessions attended was Standards Based Grading. It focuses on accuracy and feedback to better understand what students really know and to provide them with guidance on how to improve in the areas where their understanding is lacking.
 - i. Several of our teachers have been attending workshops on Standards Based Grading throughout the last school year and this summer. They are ready to begin applying these principles in their classrooms.
 - ii. Standards Based Grading does NOT replace the traditional letter grades that are issued at quarter and semester.
 - b. Mr. Woiwood and I attended sessions with Matt Carver, who is the Legal Services Director for SAI and with Governor Branstad. Governor Branstad attempted to defend

his veto of the \$55 million in Supplemental Aid. Although his message was very unpopular in the room of 700 administrators, he was politely received and given his opportunity to speak.

- c. Thanks to the Ruthven-Ayrshire Board of Education for continuing to make this annual professional development opportunity for your administrators possible.
2. I am very excited about the start of the upcoming school year. Many teachers have been in regularly over the past couple of weeks trying to get their rooms organized, lessons planned, and everything ready for the start of the school year. The middle school and high school staff have begun planning some activities for the first couple of days to get all of our students acclimated to the room assignment changes. The activities will also help to build on our growing expectations for behaviors through our PBIS initiative.
3. We have 17 students who are registered for a total of 43 courses through ILCC this fall. In addition we have two seniors planning to attend the career academy.
4. I have had a number of opportunities over the past month to begin building a strong working relationship with Mr. Jeremy Simington, who has assumed the MS/HS Principal duties at Graettinger-Terril. Together we have finalized the handbook and worked on the class schedule. We are still looking to fill the position of Family Consumer Sciences position before school starts. There are many options being considered. We had an opportunity to visit with the Board of Educational Examiners at the SAI Conference and several possibilities were formulated.
5. High School Football and Volleyball practices are underway. I am waiting to hear final numbers from our coaches. It appears we have a good number of student athletes in each program.

Mr. Woiwood - Superintendent

A. Summer School - Ms. Donahue has been working with 1st and 2nd grade students on reading for several weeks. Mrs. Bauermeister and Ms. Schoning have been working for the past two weeks on a reading program for 2nd and 3rd grade students. The theme has been "Bugology". They are learning about insects while improving their reading skills.

IX. Information Items:

- 1. District Software** - We have a working document to track the software that is being used in the district.
- 2. Annual Yearly Progress** - R-A met participation for Reading and Math. R-A was removed from the Watch for Reading and met recommendations for Mathematics.
- 3. Computer Roll Out** - Computer Roll Out will be Wednesday, August 19th at 7:00 p.m. for the High School students.
- 4. Open House** - Open House will be Tuesday, August 25th from 5:00 -7:00 p.m.

XII. Adjourn - Motion by Meyer to adjourn the meeting at 8:35 p.m.; second by Malm. Motion carried. The next regular Board of Education meeting will be Monday, September 7th at 7:00 p.m.

Kelli Harmon, Board Secretary

