

USE OF FACILITIES-APPLICATION FORM

This undersigned applicant makes application for the use of the school building designated below. The applicant will provide police protection at its own expense, if necessary, to maintain order and to properly protect the building. This is required if admission is charged.

Please refer to Policy 906 to determine the proper use of school facilities. STATE LAW PROHIBITS SMOKING IN SCHOOL BUILDINGS AND IN SCHOOL VEHICLES. Applicant is responsible for enforcing these regulations.

This applicant must provide an Indemnity and Liability Insurance Agreement, Code No. 906.1E2, prior to the use of the facilities.

BUILDING: _____ PURPOSE: _____

DATE: _____ HOURS: _____

Auditorium

Gymnasium

Seating requirements on stage _____
Tables required on stage _____
Stage curtain and attendant _____
Spotlights _____
Microphones _____
Podium _____ Stand _____
Table _____ Stand in audience _____
Other equipment _____

Seating _____ Scoreboard _____
Public address system _____
Matron _____

Classroom

Lunchroom

TOTAL FEE \$ _____

Name of organization making application: _____

Name of person making application: _____

Address: _____ Phone: _____

(Signature of Applicant)

(Date)