

**COMMUNITY USE OF SCHOOL DISTRICT BUILDING & SITES & EQUIPMENT**

The buildings and sites and equipment of the school district will be made available for a fee to local nonprofit entities which promote cultural, educational, civic, community, or recreational activities. Such use will be permitted only when the use does not interfere with or disrupt the education program or school-related activity, and the use is consistent with state law. The board reserves the right to deny use of the buildings and sites and the equipment to any group.

Organizations, individuals, and other entities who wish to use the school district property must apply at the superintendent's office. It shall be the responsibility of the secondary principal or superintendent to determine whether the school district facility requested is available and whether the application for use meets board policy and administrative regulations. It shall be the responsibility of the superintendent and board secretary to provide application forms, obtain proof of insurance or waiver of liability and draw up the contract for use of school district property.

Activities in the school district buildings and sites, whether school-sponsored or not, shall be supervised by an employee of the school district unless special arrangements are made with the superintendent. The employee shall not accept a fee from the nonprofit user. If appropriate, the school district employee will be paid by the school district.

The board may allow groups, such as the Boy and Girl Scouts and 4-H, to use the buildings and sites without charge. While such groups may use the buildings and sites without charge, they may be required to pay a custodial fee.

It shall be the responsibility of the superintendent to develop a fee schedule for the board's approval and to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 276; 278.1(4); 279.8-.11; 288; 297.9-.11 (1991).  
1982 Op. Att'y Gen. 561.  
1940 Op. Att'y Gen. 232.  
1936 Op. Att'y Gen. 196

Cross Reference: 608 Adult Education  
609 Community Education  
906.2 Community Use of School District Building and Sites &  
Equipment for Private Profit

Approved: Reviewed: 12-13-99, 12-09-06, Revised: 07-01-92  
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